

**Payroll Alliance Center**  
55 Farmington Ave, Suite 301  
Hartford, CT 06105



November 28, 2011

000615

DAN BARRINGER DBA BEAR DESIGN  
4428 CALIFORNIA ST  
SAN FRANCISCO CA 94118

RE: Policy Number 02 WEG EG9475

Dear Intego Client:

On behalf of our partnership with Intego, we would like to thank you for choosing The Hartford to provide your Workers' Compensation insurance. We are pleased to welcome you to The Hartford and look forward to servicing your future needs.

In an effort to ensure that your concerns are addressed as efficiently as possible, we are providing the following toll-free numbers:

#### **Sales / Service Assistance**

To contact a licensed insurance professional regarding current coverage inquiries, changes/endorsements to your policy, requests for certificates of insurance or sales inquiries regarding quotes for additional lines of insurance, please contact:

The Hartford's Customer Service / Sales Department  
Phone: 1 (877) 287-1316  
Monday - Friday, 8:00 AM - 6:00 PM EST

#### **Claims Assistance**

To report a claim or loss, please call the TeleClaim line directly:

The Hartford's 24-Hour TeleClaim line  
Phone: 1 (800) 327-3636

#### **Billing Inquiries**

As our partnership with Intego offers two primary billing methods, it is necessary to direct specific billing inquiries to the appropriate resource, dependent on your specific billing method.

If you're currently an XactPay™ client, whereby your workers' compensation premium is deducted with each payroll cycle, billing inquiries should be directed to:

The Payroll Alliances Product Support Unit  
Phone: 1 (877) 287-1316  
Monday - Friday, 8:00 AM - 5:30 PM EST

If you're currently receiving bills directly from The Hartford, billing inquiries should be directed to:

The Hartford's Billing Department  
Phone: 1 (800) 962-6170  
Monday - Friday, 8:00 AM - 5:00 PM EST

Please keep a copy of this letter for future reference.  
Thank you,  
The Hartford's Payroll Alliance Center

\*4001002 WEG EG947501234\*



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FOR ASSISTANCE WITH A CLAIM CALL  
1 (800) 327-3636

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**INSTRUCTIONS FOR REMOVING THIS ID CARD. CUT ALONG DOTTED LINE WITH A PAIR OF SCISSORS.**

Your wallet sized ID cards are included on this sheet. This card lists all appropriate phone numbers you may need to service your business or, in the event of a claim, The Hartford's toll free 24 hour TeleClaim hotline phone number.

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